



# The Singareni Collieries Company Limited

(A Government Company)

Kothagudem Collieries – 507 101, Khammam Dist., A.P.

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Ref No: CRP / CS / 75 / 978

Date: 12.10.2010.

## CIRCULAR

CGM (Management Services)

Sub: Modification of sub-delegation of financial powers pertaining to CGM(MS) – Reg.

- Ref:
- 1) Our circular No.CRP/CS/75/756 dt.21.7.06.
  - 2) Our circular No.CRP/CS/75/316 dt.30.4.07.
  - 3) Our circular No.CRP/CS/75/334 dt.8.5.07.
  - 4) Our circular No.CRP/CS/75/395 dt.14.6.07.
  - 5) Our circular No.CRP/CS/75/508 dt.24.7.07.
  - 6) Our circular No.CRP/CS/75/784 dt.2.11.07.
  - 7) Our circular No.CRP/CS/75/812 dt.22.11.07.
  - 8) Our circular No.CRP/CS/75/234 dt.28.1.08.
  - 9) Our circular No.CRP/CS/75/1068 dt.8.8.08.
  - 10) Our circular No.CRP/CS/75/1069 dt.8.8.08.
  - 11) Our circular No.CRP/CS/75/1476 dt.1.12.08.
  - 12) Our circular No.CRP/CS/75/80 dt.17.1.09.
  - 13) Our circular No.CRP/CS/75/665 dt.19.8.09.
  - 14) Our circular No.CRP/CS/75/902 dt.14.12.09.
  - 15) Our circular No.CRP/CS/75/925 dt.23.12.09.
  - 16) Our circular No.CRP/CS/75/500 dt.30.3.10.
  - 17) Our circular No.CRP/CS/75/937 dt.22.9.10.

In continuation to the references cited, this is to inform that C&MD has approved for modification of sub-delegation of financial powers to below Board level Corporate executives consequent to the merger of IED & IT departments. The modified DoPs are given in annexure. These DoPs will come into force with immediate effect. The powers shall be exercised in accordance with the guidelines contained in preamble of the circular 1<sup>st</sup> cited. This Circular can be viewed in our website <http://www.scclmines.com> under RTI Act information.

*K. Pranati*  
12/10/10  
G.M (C.A) &  
Company Secretary

Copy to :

All Directors  
CGM(F&A)  
GM(F&A)(IA)  
AGM (Vigilance)  
AGM(F&A)(Corp.)  
DGM(F&A)(General Accounts)  
Public Information Officer (Corp.)

## Modification of sub-delegation of financial powers to Corporate executives

## Modified DoPs:

Sl. No.	Description of power	Periodicity	A2 category of Corporate executives		Finance concurrence for Corporate Executives
			Existing Delegation to CGM(IE) & GM(IT)	Modified delegation to CGM(MS) *	
<b>1.0</b>	<b>CEREMONIAL EXPENDITURE</b>		₹.	₹.	
1.10	Inter department meetings including monthly review meetings (Meetings must be pre-planned with agenda)	per head	35	35	--
		per annum	10,000	20,000	
<b>2.0</b>	<b>NEWSPAPERS/PERIODICALS/BOOKS</b> (Atleast one paper / magazine dealing with commercial / financial is recommended)				
2.1	Newspapers and periodicals (Newspapers can be obtained at home)	per annum	6,000	12,000	--
2.2	Technical journals / books	per annum	6,000	12,000	--
<b>3.0</b>	<b>OFFICIAL HOSPITALITY EXPENDITURE</b> (for those connected to the business of the company only; no alcoholic drinks to be served or billed; these shall be exclusive of lunches/ dinners hosted during seminars/ conferences etc. covered under 1.2.)				
3.3	For guests visiting offices	per month	1,000	2,000	--
		per annum	9,000	18,000	--
<b>5.0</b>	<b>PURCHASE OF NON-PRODUCTION STORES ITEMS</b>				
5.2.a	Stationery & printing.	each occasion	1,000	2,000	DGM(F&A)
		per annum	12,000	24,000	
5.4.b	Office upkeep expenditure for purchase of broom sticks, detergents, washing of door curtains etc.	per month	1,000	2,000	DGM(F&A)

\* CGM(IE) & GM (IT) merged as CGM(MS).

**Note:** There is no change in other DoPs.

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*12/10/10*

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