



The Singareni Collieries Company Limited  
(A Government Company)  
Kothagudem Collieries – 507 101, Khammam Dist., A.P.

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Ref No: CRP / CS / 75 / 902

Date: 5.12.2009.  
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C.G.M – RG-I/ SRP/ YLD(FAC)  
G M – KGM/ MNG/ RG-II/ RG-III/ BHPL/ BPA/ MM

Sub: Modification of sub-delegation of financial powers to Area executives  
in respect of canteen expenditure – Reg.

- Ref: 1) Our circular No.CRP/CS/75/756 dt.21.7.06.  
2) Our circular No.CRP/CS/75/316 dt.30.4.07.  
3) Our circular No.CRP/CS/75/334 dt.8.5.07.  
4) Our circular No.CRP/CS/75/395 dt.14.6.07.  
5) Our circular No.CRP/CS/75/508 dt.24.7.07.  
6) Our circular No.CRP/CS/75/784 dt.2.11.07.  
7) Our circular No.CRP/CS/75/812 dt.22.11.07.  
8) Our circular No.CRP/CS/75/234 dt.28.1.08.  
9) Our circular No.CRP/CS/75/1068 dt.8.8.08.  
10) Our circular No.CRP/CS/75/1069 dt.8.8.08.  
11) Our circular No.CRP/CS/75/1476 dt.1.12.08.  
12) Our circular No.CRP/CS/75/80 dt.17.1.09.  
13) Our circular No.CRP/CS/75/665 dt.19.8.09.

In continuation to the references cited, this is to inform that C&MD has approved for modification of sub-delegation of financial powers of Area executives pertaining to canteen expenditure under DoP No.5.1(a). The existing and modified DoP is given in annexure. The modified DoP will come into force with effect from 1.12.09. The powers shall be exercised in accordance with the guidelines contained in preamble of the circular 1<sup>st</sup> cited. The area (C)GMs are requested to arrange to circulate this Circular to the concerned officers working under your control by making additional copies. This Circular can be viewed in our website <http://www.scclmines.com> under RTI Act information.

  
G.M (C.A) &  
Company Secretary

Copy to :

All Directors  
CGM(F&A)  
GM (F&A) (I A)  
SO to Director(Operations)  
SO to Director(Finance)  
SO to Director(P&P)  
SO to Director(E&M)  
SO to Director(P.A&W)

## Modification of sub-delegation of financial powers to below Board level area executives in respect of canteen items.

Sl. No.	Description of power	Periodicity	Area CGMs/GMs		Finance concurrence for area CGMs/GMs	Area other Executives		Finance concurrence for area Executives
			A1	A2		B1	B2	
5.0	<b>PURCHASE OF NON-PRODUCTION STORES ITEMS</b>							
<b>Existing:</b>								
5.1.a	Canteen items inclusive of all provisions & milk and excluding LPG. i. to be correlated to employees strength @ Rs.26/- per employee per month. ii. the delegation is for regular saleable items only.	--	10% over & above for each canteen	10% over & above for each canteen	AFH	--	Mine Managers & Incharges of CSPs, W/Shops etc., where independent canteens are existing	AFH
<b>Modified:</b>								
5.1.a	Canteen items inclusive of all provisions & milk and excluding LPG. i. a) to be correlated to employees strength @ Rs.55/- per employee per month in OC mines. b) to be correlated to employees strength @ Rs.30/- per employee per month in UG mines. c) to be correlated to employees strength @Rs.26/- per employee per month in respect of employees at other than mines. ii. the delegation is for regular saleable items only.	--	--	--	AFH	--	Mine Managers & Incharges of CSPs, W/Shops etc., where independent canteens are existing	AFH

Notes: a) Canteen facility shall be restricted to SCCL employees only. Outsourcing agencies workmen shall not be extended canteen facilities.  
b) Review of canteen provisions procurement system and requirement shall be done every month by concerned in charge viz., Mine/Project Manager etc., alongwith Welfare Officer to avoid misuse /over procurement.