



The Singareni Collieries Company Limited
(A Government Company)
Kothagudem Collieries – 507 101, Khammam Dist., A.P.

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Ref No: CRP / CS / 75 / 1000

Date: 27.12.2011.

CGM MM

G M KGM/ YLD/ MNG/ BHPL/ RG-I/ RG-II/ RG-III/ BPA/ SRP/ Adriyala project

Sub: Modification of sub-delegation of financial powers to Area executives
in respect of canteen expenditure – Reg.

Ref: 1) Our circular No.CRP/CS/75/756 dt.21.7.06.
2) Our circular No.CRP/CS/75/902 dt.5/14.12.09.

In supersession of the reference 2nd cited, this is to inform that C&MD has approved for modification of sub-delegation of financial powers of Area executives pertaining to canteen expenditure under DoP No.5.1(a). The existing and modified DoP is given in annexure. The modified DoP will come into force with effect from 1.1.2012. The powers shall be exercised in accordance with the guidelines contained in preamble of the circular 1st cited. The area (C)GMs are requested to arrange to circulate this Circular to the concerned officers working under your control by making additional copies. This Circular can be viewed in our website <http://www.scclmines.com> under RTI Act information.


G.M (C.A) &
Company Secretary


Copy to :

All Directors
G M (Coordination)
G M (F&A)
G M (F&A) (I A)
AGM (Vigilance)
SO to Director(Operations)
SO to Director(Finance)
SO to Director(P&P)
SO to Director(E&M)
SO to Director(P.A&W)

Modification of sub-delegation of financial powers to below Board level area executives in respect of canteen items effective from 1.1.2012

Sl. No.	Description of power	Periodicity	Area CGMs/GMs		Finance concurrence for area CGMs/GMs	Area other Executives		Finance concurrence for area Executives
			A1	A2		B1	B2	
5.0	PURCHASE OF NON-PRODUCTION STORES ITEMS							
	Existing:							
5.1.a	Canteen items inclusive of all provisions & milk and excluding LPG. i. a) to be correlated to employees strength @ Rs.55/- per employee per month in OC mines. b) to be correlated to employees strength @ Rs.30/- per employee per month in UG mines. c) to be correlated to employees strength @Rs.26/- per employee per month in respect of employees at other than mines. ii. the delegation is for regular saleable items only.	--	--	--	--	--	Mine Managers & Incharges of CSPs, W/Shops etc., where independent canteens are existing	AFH
	Modified:							
5.1.a	Canteen items inclusive of all provisions & milk and excluding LPG. i. a) to be correlated to employees strength @ Rs.100/- per employee per month in OC mines. b) to be correlated to employees strength @ Rs.60/- per employee per month in UG mines. c) to be correlated to employees strength @Rs.55/- per employee per month in respect of employees at other than mines. ii. the delegation is for regular saleable items only.	--	--	--	--	--	Mine Managers & Incharges of CSPs, W/Shops etc., where independent canteens are existing	AFH

Notes: a) Canteen facility shall be restricted to SCCL employees only. Outsourcing agencies workmen shall not be extended canteen facilities.
b) Review of canteen provisions procurement system and requirement shall be done every month by concerned in charge viz., Mine/Project Manager etc., alongwith Welfare Officer to avoid misuse /over procurement.

hxp
27/12/11