



The Singareni Collieries Company Limited  
(A Government Company)  
Kothagudem Collieries – 507 101, Khammam Dist., A.P.

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Ref No: CRP / CS / 75 / 1374

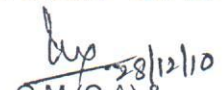
Date: 28.12.2010.

C.G.M – RG-I/ SRP  
G M – KGM/ MNG/ RG-II/ RG-III/ BHPL/ BPA/ MM/ YLD

Sub: Sub-delegation of financial powers to Area (C)GMs in respect of hiring of vehicles – Reg.

- Ref:
- 1) Our circular No.CRP/CS/75/756 dt.21.7.06.
  - 2) Our circular No.CRP/CS/75/316 dt.30.4.07.
  - 3) Our circular No.CRP/CS/75/334 dt.8.5.07.
  - 4) Our circular No.CRP/CS/75/395 dt.14.6.07.
  - 5) Our circular No.CRP/CS/75/508 dt.24.7.07.
  - 6) Our circular No.CRP/CS/75/784 dt.2.11.07.
  - 7) Our circular No.CRP/CS/75/812 dt.22.11.07.
  - 8) Our circular No.CRP/CS/75/234 dt.28.1.08.
  - 9) Our circular No.CRP/CS/75/1068 dt.8.8.08.
  - 10) Our circular No.CRP/CS/75/1069 dt.8.8.08.
  - 11) Our circular No.CRP/CS/75/1476 dt.1.12.08.
  - 12) Our circular No.CRP/CS/75/80 dt.17.1.09.
  - 13) Our circular No.CRP/CS/75/665 dt.19.8.09.
  - 14) Our circular No.CRP/CS/75/902 dt.14.12.09.
  - 15) Our circular No.CRP/CS/75/925 dt.23.12.09.
  - 16) Our circular No.CRP/CS/75/500 dt.30.3.10.
  - 17) Our circular No.CRP/CS/75/937 dt.22.9.10.
  - 18) Our circular No.CRP/CS/75/978 dt.12.10.10.
  - 19) Our circular No.CRP/CS/75/1254 dt.19.11.10.
  - 20) Our circular No.CRP/CS/75/1330 dt.24.12.10.

In continuation to the references cited, this is to inform that C&MD had approved for modification of sub-delegation of financial powers to Area (C)GMs pertaining to hiring of vehicles. The DoPs are given in annexure which will come into force with immediate effect. The powers shall be exercised in accordance with the guidelines/ notes under the DoPs and contained in preamble of the circular 1<sup>st</sup> cited. The area (C)GMs are requested to arrange to circulate this Circular to the concerned officers working under your control by making additional copies. This Circular can be viewed in our website <http://www.scclmines.com> under RTI Act information.

  
G.M (C.A) &  
Company Secretary

Encl: As above.

Copy to :

All Directors  
CGM(F&A)  
CGM(Purchase)  
GM (F&A) (I A)  
G.M(E&M)(PHs&WSs)  
Chief Transport Officer  
AGM (Vigilance)  
SO to Director(Operations)  
SO to Director(Finance)  
GM O/o. Director (P.A&W)  
DGM O/o. Director (P&P)  
SO to Director(E&M)  
Public Information Officer

**Sub-delegation of financial powers to below Board level area executives in respect of hiring vehicles w.e.f., 28.12.2010**

**Existing:**

Sl. No.	Description of power	Periodicity	Area CGMs/GMs		Finance concurrence for area CGMs/GMs	Area other Executives		Finance concurrence for area Executives
			A1	A2		B1	B2	
5.14.	Hiring of vehicles of following types under unit rate system & guidelines issued by Corporate office and subject to notes mentioned below; i. Multi-utility vehicles (AC & non AC) ii. 2 WD Jeeps iii. 4 WD Jeeps iv. 1.2 tonne Platform trucks v. 3 tonne Platform trucks vi. Ambulances	--	Full powers	Full powers	AFH	--	--	--

**Modified:**

Sl. No.	Description of power	Periodicity	Area CGMs/GMs		Finance concurrence for area CGMs/GMs	Area other Executives		Finance concurrence for area Executives
			A1	A2		B1	B2	
5.14.	Hiring of vehicles of following types under unit rate system & guidelines issued by Corporate office and subject to notes mentioned below; i. Multi-utility vehicles (AC & non AC) ii. 2 WD Jeeps iii. 2 WD Camper Jeeps iv. 4 WD Jeeps v. 4 WD Camper Jeeps vi. 1.2 tonne Platform trucks vii. 3 tonne Platform trucks viii. Ambulances	--	Full powers	Full powers	AFH	--	--	--

- Notes:
- Enquiries for hiring of vehicles shall be initiated with the concurrence of area IED head. He shall ensure that the number of vehicles hired in the respective area are within the strength as recommended by the Transport Committee.
  - Recommendations of Transport Committee regarding number of vehicles for each area shall be communicated by Chief Transport Officer to the concerned area IED heads.
  - Proposals for hiring of vehicles beyond the recommendations of Transport Committee shall come to Corporate office for prior sanction.
  - Enquiries for hiring of vehicles for use at Corporate office shall be processed at Kothagudem area and requisition for the same shall be sent by Chief Transport Officer.
  - Enquiries for hiring of 1000 CC cars and 1400 CC cars (Sedan) shall be processed by Corporate Purchase dept.
  - Powers under DoP No.7.6 (i.e., other than Civil & Forestry contracts) shall not be exercised for hiring of vehicles.

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*[Signature]*  
28/12/10