 **Singareni Collieries Educational Society**

**(Regd.No.760/1984)**

Kothagudem (Post),Khammam Dist.,T.S.

**NOTIFICATION**

 Dt.- -2016

 **The Singareni Collieries Educational Society (SCES) is imparting Education to the children of Employees of Singareni Collieries Company Limited (SCCL) and the children of surrounding habitants spread over in four Districts of Coal Belt Area viz.,Khammam, Warangal, Karimnagar and Adilabad through its Educational Institutions since 1975.**

 **The SCES is being funded by the SCCL. The SCCL is sole and the major coal producing industry in South India to meet the energy needs of industries and power sector.**

**The SCES is offering employment opportunities to the deserving candidates to work in Singareni Collieries Women’s Degree & Junior Colleges located at Kothagudem by inviting applications from both men & women as detailed below from Zone V for appointment on Contract basis for the academic year 2016-17.**

1. **Singareni Collieries Women’s Degree College, Kothagudem, Khammam Dist., (T.S.)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sl.****No.** | **Post** | **Vacancy** | **Qualification** | **Remuneration**  |
| **1** | **Lecturer** **i) in Chemistry****ii) in Commerce****(Women candidates only)** | **3****1****(BCE-1, BCA-1, SC-1, OC-1)** | **For Chemistry post: M.Sc. (Chemistry) with 55% marks from a recognized University of Indian Union.****For Commerce post: M.Com with 55% marks from a recognized University of Indian Union. 5% marks relaxation to SCs/STs.** | **Consolidated pay of Rs.20,700/- per month** |
| **2** | **Office Supdt.****(Male candidates only)** | **1****OC** | **Degree in any discipline from a recognized University of the Indian Union having 3 years experience in any educational institution as Jr. Asst/Sr. Asst.** | **Consolidated pay of Rs.14,860/- per month (under revision)** |
| **3** | **Jr. Assts.****(Both Men & Women)** | **5****(SC-1****OC-1****BCA-1****OC-1****PH-1)** | **Degree in any discipline from a recognized University of Indian Union with knowledge in Computers. Experience is preferable.** | **Consolidated pay of Rs.8,400/-per month****(under revision)** |
| **4** | **Attender (Male candidates only)** | **1****OC** | **SSC Passed** | **Consolidated pay of Rs.6,700/- per month (under revision)** |

1. **Singareni Collieries Women’s Junior College, Kothagudem, Khammam Dist., (T.S.)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sl.****No.** | **Post** | **Vacancy** | **Qualification** | **Remuneration**  |
| **1** | **Jr. Asst.****(Both Men & Women)** | **2 (SC-1****ST-1)** | **Degree in any discipline from a recognized University of Indian Union with knowledge in Computers. Experience is preferable.** | **Consolidated pay of Rs.8,400/- per month (under revision)** |
| **2** | **Attender (Female candidates only)** | **2****(OC-W-1****SC-W-1)** | **SSC Passed** | **Consolidated pay of Rs.6,700/- per month (under revision)**  |

2. Local Candidates of Zone V i.e., Districts of Khammam, Warangal, Karimnagar and Adilabad are only eligible.

The candidates claiming to be local candidates will have to adduce adequate proof of such local candidature.

**RESERVATION TO LOCAL CANDIDATES**:

Reservation to the local candidates is applicable as provided in the Rules amended from time to time on the date of notification. The candidates claiming reservation as Local candidates should enclose the required Study certificates (from IV Class to X Class or SSC) {see the relevant enclosure-I}

OR

Residence Certificate in the Proforma (see the relevant enclosure-II) only for those candidates who have not studied in any Educational Institutions as the case may be. Subsequent production of the certificates will NOT be entertained under any circumstances.

**DEFINITION OF LOCAL CANDIDATE**:

(i) "LOCAL CANDIDATE" means a candidate for direct recruitment to any post in to that Local areas where he/she has studied in Educational Institution(s) for not less than four consecutive academic years prior to and including the year in which he/she first appeared for S.S.C or its equivalent examination. If however, he/she has not studied in any educational institution during the above four years period, it is enough if he/she has resided in that area which is claimed as his/her local area during the above said period.

(ii) In case the candidate does not fall within the scope of the above, it will be considered if he/she has studied for a period of not less than seven years prior to and inclusive of the year in which he/she has studied for the maximum period out of the said period of seven years AND where the period

of his/her study in two or more local areas are equal such local area where he/she has studied last (in such local area) will be taken for determining the local candidature. Similarly, if he/she has not studied during the above said period in any Educational Institution(s) the place of residence during the above period will be taken into consideration and local candidature determined with reference to the maximum period of residence or in the case of equal period where he/she has resided last.

(iii) If the claim for local candidature is based on study, the candidate is required to produce a certificate from the Educational Institution(s) where he/she has studied during the said 4/7 year period as prescribed in Enclosure-I. If, however, it is based on residence, a certificate should be submitted as prescribed in Enclosure-II obtained from an officer of the Revenue department not below the rank of a Mandal Revenue Officer in independent charge of a Mandal.

(iv) If, however, a candidate has resided in more than one Mandal during the relevant four/seven years period but within the same District or Zone as the case may be separate certificates from the Mandal Revenue Officers exercising jurisdiction have to be obtained in respect of different areas.

NOTE:

→ Single certificate, whether of study or residence would suffice for enabling the candidate to apply as a "LOCAL CANDIDATE".

→ RESIDENCE CERTIFICATE WILL NOT BE ACCEPTED, IF A CANDIDATE

HAS STUDIED IN ANY EDUCATIONAL INSTITUTION UPTO S.S.C. OR

EQUIVALENT EXAMINATION, SUCH CANDIDATES HAVE TO PRODUCE

STUDY CERTIFICATES INVARIABLY.

→ THE CANDIDATES, WHO ACQUIRED DEGREE FROM OPEN UNIVERSITIES WITHOUT STUDYING SSC/MATRICULATION OR EQUIVALENT IN EDUCATIONAL INSTITUIONS, HAVE TO SUBMIT RESIDENCE CERTIFICATE ONLY.

3. Download the application form and notification from website [**www.scclmines.com**](http://www.scclmines.com)**,** [**www.scwdegreeandpgcollege.com**](http://www.scwdegreeandpgcollege.com) **and** [**www.scpolytechnic.com**](http://www.scpolytechnic.com) The filled-in applications along with attested copies of relevant documents and two colour passport size photos shall reach to the Principal, Singareni Collieries Women’s Degree College, Kothagudem (Post), Pin: 507 101, Khammam Dist, Telangana State **on or before 30.06.2016 by 5.00 PM.**

Applications received in any form other than the format prescribed or beyond the above time and date will be summarily rejected without any correspondence thereof.

4. The above Contractual appointments are purely on temporary basis and their services are liable to be terminated at the end of the academic year or even before it if their performance is not satisfactory.

5. The shortlisted candidates as per merit would be called for demo-cum-interview.

6. Experience in the relevant field will be given weightage.

7. ROR: As per applicability. In the event of non-availability of eligible candidate in the reserved category, it would be filled from Open Category in order of merit.

8. Age: Maximum 44 years as on 01.07.2016. Relaxation of 5 years for SC/ST and BCs.

9. In case the candidate applies for more than one post, separate application for each post shall be submitted.

10. If No. of applications received are more than the no. of posts, candidates will be called for interview on merit basis.

11. The no. of vacancies indicative are only tentative and may vary.

12. Enclosures: Two latest colour passport size photos along with

 Attested Photostat copies of –

 i) Educational qualifications with marks memos

 ii) Experience certificate (as the case may be)

 iii) Social status certificate (caste as the case may be)

 iv) Local candidate certificate.

13. No TA/DA will be paid for attending the interview.

14. Original certificates shall be produced at the time of interview.

15. Furnish correct mobile number, e-mail ID and communication address. No further

correspondence shall be entertained if the furnished information is found incorrect.

16. The contact Nos. are as follows:

Singareni Collieries Women’s Degree College ..Office..08744-242492; 9866375822

Singareni Collieries Women’s Junior College.. Office.. 08744-241743

**GM (EDUCATION)/SECRETARY**

**SINGARENI COLLIERIES EDUCATIONAL SOCIETY**

**KOTHAGUDEM**

**APPLICATION FOR APPOINTMENT ON CONTRACT BASIS**

**FOR THE POST OF\_\_\_\_\_\_\_\_\_\_\_\_\_**

Affix a recent passport size photograph

1.Name of the Candidate (in Block Letters) :

2. Father’s/Husband’s Name :

3. Date of Birth (as per SSC records) :

4. a) Qualifications. Academic and Technical (from SSC onwards)

 (Attested Photostat in support of qualifications With marks memos)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| QualificationWith group/Branch | Name of the Institution and Board/University | Total marks |  Marks Secured | %age of Marks secured | Year of Passing |
|  |  |  |  |  |  |

 (b) Higher Qualifications (M. Phil/ PhD/NET or SLET/MA/M. Ed.,/MBA, etc.)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name of the Degree | Name of the Institution |  Marks Secured | %age of Marks secured | Year of Passing | Branch |
|  |  |  |  |  |  |

**Note: -** The candidates who possess the provisional certificate at the time of applying

 itself shall be eligible to apply.

 Those who are pursuing higher studies shall not be considered to be possessing

higher qualifications unless possess the provisional or original certificate as on the

date of submission of application.

5. Experience (copy of experience certificate shall be enclosed):

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Sl. No. |  Name of the Organisation & Address with Phone. No | Period of Service | Total Service in Years and months | Reference person address and contact number |
| From | To |
|  |  |  |  |  |  |

6. Community SC/ST/BC-A/B/C/D/E :

(copy of caste certificate shall be enclosed)

7. Name of the Educational Institutions where studied

From Class IV to X { enclose study certificate/certificate of residence in the

prescribed proforma of enclosure I}.

|  |  |  |  |
| --- | --- | --- | --- |
| Name of the School | Year of Study | Place of study Village/Town/City | District to which it belongs |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

8. a) Address for Correspondence with Pin Number

 (Write in Block Letters) :

b) Mobile Number :

c) Land line with STD code :

d) Email ID :

9. Any Other Information :

The information furnished above is true and correct to the best of my knowledge and if the information furnished above is found incorrect, I shall be held liable for the consequences thereof:

**Place:**

**Date: Signature of the Candidate**

**ENCLOSURE-I**

**SCHOOL STUDY CERTIFICATE**

**Name of the Student:**

**Father's Name:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Class** | **Name and Place of School** | **District** | **Duration of Study** **giving month and year** |
| **IV** |  |  |  |
| **V** |  |  |  |
| **VI** |  |  |  |
| **VII** |  |  |  |
| **VIII** |  |  |  |
| **IX** |  |  |  |
| **X**  |  |  |  |

**NOTE: Should be obtained from the Head of Educational Institution(s)**

**Name of the School (s):**

**Town/Village:**

**District:**

**STATION Signature of the Head of the**

**DATE: Educational Institute(s)**

**ENCLOSURE-II**

**I - Certificate of Residence**

**(Vide-Sub-Clause (ii) of Clause (a) of para 7 of the Presidential Order)**

**It is hereby certified -**

**(a) that Smt/Kumari**

**W/o, D/o \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ appeared for the first time for the Matriculation (S. S. C.) examination in \_\_\_\_\_\_\_\_\_\_\_\_ (month) \_\_\_\_\_\_\_\_\_\_\_ (year);**

**(b) that he/she has not studied in any educational institution during the**

**whole/apart of the 4 consecutive academic years ending with the academic year in**

**which he/she first appeared for the aforesaid examination;**

 **(c) that in the 4 years immediately preceding the commencement of**

**the aforesaid examination, he/she resided in the following place/places namely.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sl. No.** | **Village** | **Taluk** | **District** | **Period** |
| **1** |  |  |  |  |
| **2** |  |  |  |  |
| **3** |  |  |  |  |
| **4** |  |  |  |  |

**Office Seal**

**Officer of the Revenue Department**

**not below the rank of Tahsildar**

**Station:**

**Date:**

**Strike off 'whole' or 'a part', as the case may be.**